

First Baptist Church-Kyle, TX Music Minister

Principal Function:

The Music Minister is responsible to the Pastor for assisting the church in planning, conducting, and evaluating a comprehensive music ministry.

Job Classification:

Evening and weekend work is required to provide the ministry and ensure the quality of service expected. The position is part-time, 15 hours a week.

Working Relationships:

- The Music Minister will report directly to the Pastor and work alongside other staff and volunteers in planning and directing all worship and music programs in the church.
- The Music Minister is responsible to the local church body through the Personnel Committee for employment requirements and responsibilities.

Responsibilities:

- Direct the planning, coordination, operation, and evaluation of a comprehensive Music Ministry.
- Encourage, counsel, and otherwise shepherd those involved in the music ministry of the church and interact with and set a godly role model for the congregation as a whole.
- In coordination with the Pastor, plan the weekly order of service for the Worship Service and communicate these plans in a timely manner with the Tech Team, vocalists, instrumentalists, deacons, and others as appropriate.
- Plan and coordinate music for other programs and activities of the church, as necessary.
- Be aware of weddings and funerals to be held at the church.
- Lead worship during the Sunday morning worship service, and at other times as necessary.
- Lead the praise team, instrumentalists, and tech team during rehearsal and practice times.
- Recruit and coordinate special music for worship services and other times as appropriate.
- Be available to advise and assist those involved in music ministry with the youth and children, as needed.
- Select and coordinate the purchase of music and basic worship and music supplies/equipment, and ensure proper reporting/payment to CCLI, etc...
- Prepare and administer the music ministry budget.
- Keep informed on current music methods, materials, promotion and administration, utilizing them where appropriate.
- Comply with all established church policies and procedures as well as all applicable federal and state laws.
- Attend weekly staff meetings.
- Perform other duties as assigned by the Pastor.

Requirements

- Knowledge, Skills, and Abilities:
- Requires a high school diploma or equivalent.
- College or seminary degree completed or in progress is preferred.
- Requires prior ministry experience in a music ministry role.
- Requires experience in leading worship in a congregational setting.
- The ability to play a musical instrument is preferred. The ability to read music is required.
- Requires the ability to listen effectively and to communicate clearly, both orally and in written form.
- A working knowledge of MediaShout or other worship presentation computer software is preferred.
- Requires strong leadership, interpersonal and organizational skills.
- Requires commitment to Biblical Christian principles and teachings both professionally and personally.
- Must subscribe to the doctrines and policies of First Baptist Church of Kyle, TX.
- Requires sufficient good health to discharge duties properly.
- Requires passing criminal, financial, and sexual misconduct background checks.

To Apply: Please submit Letter of Interest and Resume to: info@fbckyle.com. Be prepared to submit a recording or video of you leading worship and/or singing if requested by the search committee.

The Search Committee will be accepting resumes thru February 5, 2019.